



**Ethiopian Information Technology Professionals
Association**

(E I T P A)

ACTION PLAN

5TH EITPA EXECUTIVE COMMITTEE
MEMBERS

ADDIS ABABA

JUNE 2009



Action Plan				
Year: 2001/02 E.C. (2009/10 G.C)				
Strategy and Initiative:	Follow-up	Responsibility of	Due	Status
Goal: Administrative Tasks				
▶ Closing of Accounting System and External Auditing (ECM)		5 th ECM	Shall be completed by July 20, 2009	Requirement: preparation of the Financial Statements
▶ Handover to the 6 th ECM		(5 th ECM + 6 th New ECM)	Shall be completed by July 31, 2009	Requirement: finalizing and documented works on completed and in progress
Goal: IT Education Capacity Building Program				
▶ Training of Trainer (ToT) for High School Teachers		6 th ECM	Shall be completed Before September, 2009	Proposal: Under Development Requirement: Preparation of manual, sponsors, announcement and logistics
▶ Postgraduate Scholarship for Members		6 th ECM	Depends on the University Schedule	Communication with University of Adju is Required
Goal: Launching Ethiopian IT Forum (EITF 2010)				
▶ Establishing Workgroup		6 th ECM	Shall be completed Before August, 2009	Proposal: Under Development Requirement: Call for participation to key stakeholders for the program (AAU, EICTDA, MoE, etc.)
▶ Call for Paper		EITF-Work Group	Shall be completed Before October 2009	Requirement: 1. Preparation of format 2. Establishing Review Board (selection of reviewer)
▶ Paper review		Review Board	Shall be completed Before December 2009	Remark: Registration of Participant can be done in parallel with other activities.
▶ Event Organization		Administration office, ECM and Members	Shall be completed Before January 2009	Requirement: Conference Proceeding Shall be ready before the event



Action Plan				
Year: 2001/02 E.C. (2009/10 G.C)				
Strategy and Initiative:	Follow-up	Responsibility of	Due	Status
Goal: Post EITF 2010 activity (Publication of Journal)				
▶ Hiring Editorial Board		ECM and EITF-Work Group	Shall be completed Before February 2009	
▶ Editing and Publication		Editorial Board	Shall be completed Before March 2009	
▶ Inauguration of Journal and award to Best Papers		ECM + Members		
Goal: Newsletter Publication				
▶ Sponsorship		ECM	All Issue Line	
▶ Publication		ECM and Members	Issue 04/09 – End of December Issue 01/10 – End of March Issue 02/10 – End of June	
Goal: Information Day				
▶ Establishing Regional Chapters		ECM	Shall be completed Before November 2009	
Goal: IT Library Organization				
▶ Organizing and Inaugurating Library		ECM	Shall be completed Before September 2009	Requirement: Issuing Member ID Card